

Invitation of quotation

For

Supply & Installation of Computer Table,Chair &  
Dual desk writing and sitting laminated sheets

At

Industrial Training Institute Jath ,Dist-Sangli

Inquiry No.: : ON/IMC of ITIJath/Comp Furniture/STORE/16

Inquiry Issue Date : 12th January, 2021

Last Date of Submission : 25th January, 2021 at 05:00 PM



**Government of Maharashtra**

Industrial Training Institute,Jath,Dist-Sangli

Behind PWD Office,Sangli Jath Road,Jath

Ph-02344-246632

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## INQUIRY NO. ON/IMC of ITIJATH/Comp Furniture/STORE/16

Invitation of quotation for Supply & Installation of Desktop Computers at Industrial Training Institute Jath, Dist-Sangli

Sealed Quotations are hereby invited by the undersigned on behalf of the Chairperson, IMC of ITI Jath for Supply & Installation of Computers for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 25.01.2021 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR SUPPLY OF SUPPLY & INSTALLATION OF Computer Table, Chair & Dual desk writing and sitting laminated sheets

INQUIRY NO. ON/IMC of ITIJATH/Comp Furniture/STORE/16” DUE  
ON 25.01.2021 05.00 PM”

### 1. **General Terms & Conditions:**

A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.

B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.

C) Rates must be quoted in Indian rupees and as per the format specified taxes must be inclusive.

D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)

E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.

- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation: - Firm shall be registered with the Government of Maharashtra / Central Government. - The firm shall have valid VAT/ Sales Tax No. and IT PAN. - The firm should not be black listed by any Govt. Agency/Dept.
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) Delivery Period – within 4 week from Purchase order.
- L) Liquidated Damage: - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) Payment Terms: Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the IMC of ITI Jath
- N) Disputes: -In the event of any dispute or disagreement arising between the contractors and any other department of IMC of ITI Jath with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the IMC of ITI Jath whose decision will be final and binding upon the contractor.
- O) Quantity: - The quantity of items given in the Quotation is tentative, which may be increased or decreased as per the Institute’s requirement.

P) IMC of ITI Jath reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the IMC of ITI Jath will be final in this regard.

Q) IMC of ITI Jath reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the IMC of ITI Jath will be final in this regard.

R) Warranty Should be One year from the date of Delivery

S) copy of valid Shop Act / Incorporation certificate.

T) Copy of "PAN Card" and GSTN Certificates.

U) copy of experience certificate of work in government/semi-government

V) Catalog must be attached with quotations for technical evaluation.

**Encl.: Annexure 1 (Specification)**

## Encl.: Annexure 1 (Specification)

### A) Computer Tables: 25 Nos. 3'x2'x2.5'height



### B) Computer Chairs: Revolving 25 Nos.

- Dimensions: H 60 x W 40 x D 40; Seating Height - 18 - 22 (all dimensions in CM) approximately
- Weight: 12 KG, 12 months manufacturing warranty



### C) Dual desk writing and sitting laminated sheets:- 50 Nos. Each

- 13"x36"x18mm sheet
- 12"x36"x18mm sheet
- 11"x36"x18mm sheet

